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Confidential

Received by:

Day of Receipt:

Number:

Sufficient invention
disclosure received:

INVENTION DISCLOSURE FORM

This invention disclosure form is for confidentially reporting your invention in a written form to the University. It calls for basic description of the invention and its intended commercial application, the people who contributed, organizations involved and sources of funding and support received. This information helps University to:

- understand the ownership of the invention
- assess whether the invention is patentable
- assess whether the invention has potential commercial value

To help us with the above, please provide as many details as possible. If you don't have the information requested, you may leave it empty and move to the next section.

Thank you for submitting your invention disclosure!

Disclosure type. Please check the box that best describes your disclosure:

Invention	Idea or utilization concept	Invention / work product including software	Research tool

1. Title of the invention

Please provide a descriptive title of the invention (short and explicit).

2. Please list all inventors including position, department and contact information (also from outside the University of Helsinki). Mark the primary contact person **in bold**. Please also describe the contribution and share (%) of each inventor to the creation of the invention.

Name	Position	Department	Phone number	Email
	Contribution		Percentage share	
Name	Position	Department	Phone number	Email
	Contribution		Percentage share	

Name	Position	Department	Phone number	Email
	Contribution		Percentage share	
Name	Position	Department	Phone number	Email
	Contribution		Percentage share	
Name	Position	Department	Phone number	Email
	Contribution		Percentage share	

3. Please provide a detailed description of the invention. Please include background information to the project, key results with supporting evidence and potential use of invention. This information can also be provided as an appendix.

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4. What is the competitive edge of your invention compared to existing solutions? What advantages/improvements are there compared to the current approaches? What problem does your invention solve?

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5. Has a novelty search or commercial evaluation been completed? Do you know of any publications (including patents) that are relevant to you invention? Please describe below:

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6. Are you aware of any companies that might be interested in your invention? Please describe below:

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7. What are your future plans for developing the invention? Do you have funds available for this work? Do you have the skills available in your group for this development? What could be achieved in the next 12 months?

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8. Where have you received funding from for the invention? Please fill in the appropriate contract or grant number(s), funding source (e.g. Tekes, Academy of Finland, ERC, ...), project title, principal investigator and the date that the contract/grant started.

Contract/grant number	Funding source	Project title	Principal investigator	Start date

9. Do you currently have or have you had at the time of making the invention an employment contract to any other organization besides the University of Helsinki? e.g. HUS, consultancy contract. If so, please provide details below:

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10. Do you have any agreements that might affect the rights to the research results (e.g. material transfer agreements, open source/software licenses, commercialisation and confidentiality agreements)? If yes, please detail below and attach the agreement(s).

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11. Has the invention been presented in public? For example, a presentation, poster, abstract or a peer-reviewed publication. (For definition of public presentation, please see instructions below). If so, please provide details below. **Do you intend to publish the work and if so, when and how?**

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Instructions on how to complete the invention disclosure

When a person employed by the University of Helsinki has made an invention, she/he has to make a written invention disclosure to Helsinki Innovation Services Ltd (inventiondisclosure@helsinki.fi) or via post to Helsinki Innovation Services, P.O.B 20, FI-00014 University of Helsinki), which takes care of the invention procedure. Filing of the invention disclosure does not automatically transfer any rights to the University.

A University employee must always file an invention disclosure regardless of the circumstances where the invention has been made. According to the University Invention Act (Section 5, clause 1), the invention disclosure has to be made in writing to the University immediately after an invention applicable to the scope of this law has been made.

A person is considered to be an inventor if she/he has made significant contribution to the design and creation of the invention. Please note that all authors of a scientific paper are not necessarily inventors.

Please mention whether any partners outside the University of Helsinki have taken part in the creation of the invention or whether the inventors have an additional employment (for example Hospital District of Helsinki and Uusimaa HUS, Finnish Meteorological Institute, Finnish Institute of Occupational Health, Folkhälsan, Natural Resources Institute Finland (Luke), VTT Technical Research Centre of Finland Ltd or National Institute for Health and Welfare THL). An invention disclosure has to be filed also to these organizations according to the regulations of the organizations by the inventors. These partners may have rights to the invention based on a contract or law and issues concerning the protection and commercialisation of the invention.

Please include a copy of any possible prior commitments, agreements or contracts (for example prior patent applications or license, material transfer, commercialisation or confidentiality agreements) so that their effect on the ownership and commercial exploitation of the invention can be evaluated.

Usually any public display of the invention prevents the invention to be patented. Public display can be any type of oral or written presentation, or hypothetical referring to potential future applications in a scientific publication. Please include also whether you are planning to publish the invention and the planned schedule of the publishing.

The staff of Helsinki Innovation Services will give advice and help you with the completion of the invention disclosure form if required.