

# Making decisions

Plan your path from the studies to your career

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Your studies are the beginning step toward your career. During your studies you have to make several decisions. Some of these decisions might enhance, or conversely, lower the opportunities to enter the labour market. With the help of following questions you can determine which items are very important or fairly important to you at this point in time, and which items you have already completed. Please note that it will be impossible to choose all items as “very important” from a time management perspective. At the end, you will find empty cards on which you can write additional goals and objectives, not found in the cards below.

Please choose goals and objectives from the menu below. Choose items that are very important or fairly important right now. Then complete an action plan on how to reach your goals.

On the action plan, please include the goal, HOW you are going to reach it (what steps will you take), whom you may need to consult about it, and by when you expect the goal to be completed.

<b>I start writing my thesis.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I find out about possibilities to write my thesis for a company.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I choose a thesis topic that will benefit my employability.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I decide my minors, and consider also subjects in other universities (<i>joo-opinnot</i>)</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>Abroad? I find about my chances of getting an internship or exchange student placement outside Finland.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of
<b>I decide what I want to do after my studies.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I recognize my skills. What are they and what is missing?</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I explore the labour market – what kind of possibilities?</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I plan my career further the first step.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I write down my experiences and reflect what I’ve learnt.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of

<b>I set realistic goals for my future.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I vision my dream job.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I do a schedule for my studies and goals.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I start collecting a portfolio with a career perspective.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I find out what kind of skills and experience employers appreciate.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of
<b>I explore my possibilities.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I get work experience.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I find out what kind of salary is given for certain types of work.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I network with people who are important to me.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I improve my skills and test them.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of
<b>I figure out what skills I still need.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I collect information about interesting employers.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I recognize my fields of interest.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I go off to internship/work and then come back to studying.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I make the most out of my internship experience.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of
<b>I set learning goals for my internship.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I look back at my work experience: which tasks I appreciated the most, which ones I didn't like.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I figure out what I've learnt from different jobs.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>I learn how to tell bout my skills and experience – market myself.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of	<b>Attitude? I reconsider my attitude and my way of approaching employers.</b>  Very important (primary) Fairly important Not essential at the moment Already taken care of

<p><b>I go on directly with my master's program.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>I find out about my chances to change to a different major.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>I learn about different master's programs.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>I plan my studies in a way which serves best my goals after studies.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>I learn how to write a good curriculum vitae and an application letter.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>
<p><b>I contact employers and try to find an internship in an interesting organization.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>I have someone read my application letters.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>I find out where previous students have found their employment.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>I volunteer work in order to further my future goals.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>The core of my education? I figure out what I should know when I graduate.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>
<p><b>I improve my language skills.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>	<p><b>I interview the people I know about their jobs.</b></p> <p>Very important (primary) Fairly important Not essential at the moment Already taken care of</p>			

## Action plan

Do a schedule and write down how to further your goals. Follow up.

[illegible]

**These things I have already taken care of:**